

## Setting Up Direct Deposit for Reimbursements

Direct deposit allows reimbursement funds to be transferred directly into your personal bank account without the need to wait for a check. This page provides instructions for setting up direct deposit.

### Setting up Direct Deposit

1. Sign in at [www.hellofurther.com](http://www.hellofurther.com).
2. Click **My Profile**.
3. Choose **Payment and Banking** from the menu.
4. On the **Payments & Banking** page, click **Bank Accounts**.
5. If you do not have a bank account set up, click **Add Bank Account**.
6. Enter the banking information for the account you wish to set up with Direct Deposit.

### Printable Forms

[Download the Direct Deposit Authorization Form](#)